

Safeguarding and Welfare Requirement: Safety and Suitability of Premises, Environment and Equipment.

Providers must take reasonable steps to ensure the safety of children, staff and others on the premises.



8.2 Maintaining children's safety and security on premises

Policy statement

We maintain the highest possible security of our premises to ensure that each child is safely cared for during their time with us.

Procedures

Children's personal safety

We ensure all employed staff have been checked for criminal records via an enhanced disclosure with children's barred list check through the Disclosure and Barring Service.

Adults do not normally supervise children on their own unless taking children across to the toilets in school.

All children are supervised by adults at all times.

Whenever children are on the premises at least two adults are present.

We carry out risk assessments to ensure children are not made vulnerable within any part of our premises, nor by any activity.

Security

- Systems are in place for the safe arrival and departure of children.
- The times of the children's arrivals and departures are recorded.
- The arrival and departure times of adults – staff, volunteers and visitors - are recorded.
- Our systems prevent unauthorised access to our premises.
- Our systems prevent children from leaving our premises unnoticed.
- Our staff check the identity of any person who is not known before they enter the premises.
- Minimal petty cash is kept on the premises.

This policy was adopted by

Oliver's Battery Pre-school CIO

On

5th August 2019 (date)

Date to be reviewed

September 2020 (date)

Signed on behalf of the provider

Name of signatory

Alison Cochrane

Role of signatory (e.g. chair, director or owner)

Chair of trustees

Other useful Pre-school Learning Alliance publications

- Managing Risk (2009)